

CHESTER TOWNSHIP PARK DISTRICT
January 4, 2010 – MEETING MINUTES

The January 2010 monthly meeting of the Chester Twp. Park Board was called to order at 7:10 pm. In attendance were Jay Rizzo, Ron Downs and Todd Bidwell

The January 2010 approved invoices to be paid are as follows:

Michele Reksten-Administrative Assistant	\$202.93
Illuminating Co	\$684.08
Playpower Lt	\$301.67
Peerless Electric	\$285.00 (Michele will attach a copy of the minutes relating to the repair bill of \$225 from July 2009)

December meeting minutes were approved and signed.

Freshley and Son Plumbing submitted an estimate for replacing shut off valves on the first base side of the ball field. Jay will ask if the water feeds other buildings or just the park.

Jay asked Judy Caputo if the Park Board needs to keep supporting documentation for Michele's time. She said that with the checks now requiring two signatures, the time log provided is sufficient.

Jay called Randy Anderson from Above Par Restoration for a materials invoice. Randy had planned to submit the invoice by tonight, but has not yet. Jay informed him that an end date will be clearly specified and it will be completed before baseball season. Also, Randy will be asked to return the baseball netting. Ron thinks the board needs to specify that Above Par will be paid progress payments based on work completed. Jay will take the Board's sign approval and turn it into a contract. Jay will specifically ask Randy for a start date. Then a letter will be sent confirming the start date based on the conversation. Randy will be asked to submit a schedule of events. Jay will also inquire who Randy's fencing vendor is.

The Baseball Federation has submitted a park use application for 7 days a week. Monday – Saturday 5p – 11p and Sunday 11a-11p. The field may be needed more this year due to vandalism at Clay Eddy Field. Wayne Williams will be asked to attend a Park Board meeting to discuss the fee.

The light facing the playground has a blown bulb. The next time Peerless is at the Park, they will be asked to change the bulb.

Electrical expense continues to exceed budget. Ron said if the board has to ask the township for funds to cover the electrical bills, the budget would need to be adjusted. Jay said the Baseball Federation would not be able to get a discount if the field is used 7 days a week. Todd will call The Illuminating Company to ask why there was a 117% increase in cost while there was a reduction in usage.

Todd does not have a bond. Michele contacted Brittany at MRSC Insurance Partners to have her get the necessary information for the bond from Todd. Todd has not yet heard from her. Michele will contact her again.

The Township Trustees want one, three and five year plans for the Park District. Each commissioner needs to have his one and three-year plans complete by the February 1st meeting.

Memorial Day Speaker Recommendations will be reviewed at the February 1st meeting.

Ron heard from the assistant regarding prior vandalism. Ron told him the Tot Tree top had been knocked off a few times and the maintenance worker put it back on. The Park Board received a letter from the Geauga Court that the vandalism case has been dismissed.

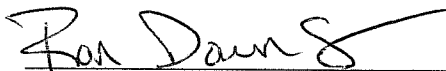
Playground Phase 2 was discussed. The playground committee suggested that the Park Board hire TDA. Neither the playground committee nor the Park Board has a core competence in a project of this magnitude. The playground committee has reached the point where they are not confident in their ability to evaluate vendors and prepare bid requests. They provided the Park Board with the components they feel should be included in phase 2. Jay will not approve spending \$3,500 on a \$35,000 project. Michele will add up projected costs for the desired components and email the total (\$85,000 - \$160,000) to the commissioners with detail. Todd and Jay think a step is being missed. The area children should be polled for their opinion. Todd will call Tony Podijil on Wednesday to contact the principals of Lindsey and Westwood. Jay will look into St Anselm student council (If not he will ask if Notre Dame will pole the students at West Geauga Elementary Schools). Each student would fill out a questionnaire. Color copies of proposed components would be necessary.

The commissioners decided to continue as Co-Chairmen of the Board instead of nominating a Chairman

The State of Ohio is in bad financial shape. The Board should be aware of probable cuts to the park's budget.

Meeting was adjourned at 8:50pm.

Respectfully Submitted,
Michele Reksten, Administrative Assistant



Ron Downs, Co-Chairman

Todd Bidwell, Co-Chairman



Jay Rizzo, Co-Chairman