

**CHESTER TOWNSHIP PARK DISTRICT
February 1, 2010 – MEETING MINUTES**

The February 2010 monthly meeting of the Chester Twp. Park Board was called to order at 7:05 pm. In attendance were Jay Rizzo and Ron Downs.

The February 2010 approved invoices to be paid are as follows:

Michele Reksten-Administrative Assistant	\$221.73
Illuminating Co	\$29.14
Waste Management	\$218.08
Kiwanis Club-Summer Concerts	\$1,000.00

January meeting minutes were approved and signed.

Randy Anderson of Above Par Restoration dropped off timeline and invoice for materials for the sideline and outfield fence replacement. His timeline is:

1st base complete by March 5, 2010

3rd base complete by March 31, 2010

Outfield complete by April 23, 2010

Painting will be completed after the outside temperature exceeds 55 degrees.

The materials invoice totals \$10,100.00. \$8750 is for materials only; the remaining \$1,350 is for the split rail fence and netting removal. According to the materials invoice the split rail fence and netting has been removed. Jay will verify before Above Par is paid for their removal. The materials invoice states that the chain link fence material cost will increase 7% on February 11, 2010. The Park Board has a signed contract with a fixed price for materials. Above Par was informed to begin work at the completion of baseball season 2009. They are now beginning work in January-February 2010. The Park Board is not responsible for the delay or for the increase in materials cost. Jay will contact Randy to inform him that due to the contract between the Park Board and Above Par the board will not pay for the increase in materials cost. Also, Ron thinks the outfield fencing needs to be completed prior to the April 19th start of baseball season.

Jay emailed the Township Trustees to inform them that the baseball-fencing project has commenced and to ask about funding. He will ask if they will be sending the Park Board or Above Par Restoration a check for \$18,005. If the Township writes the check to the Park Board, a check will be written and mailed immediately in the amount of \$8750 payable Above Par Restoration for materials so as not to delay completion of the baseball fencing project.

Jay spoke with the Township Trustees who told him to ask Chuck about the water for the shut-off valve replacement. The Board will have to ask the township for funding to replace the valves, as the \$1120 is not in the current budget. The Board will attempt to incur lower charges by asking Freshley & Son Plumbing to complete the repair when they open the restrooms in the spring.

The Baseball Federation has submitted a use application for 18 weeks from April 19 through August 20, 2010, Monday through Saturdays from 5:00 pm to 11:00 pm and Sundays 11:00am to 11:00pm. The electrical bills for the ball field are roughly \$500 per month. Jay does not think that charging the baseball Federation \$1750 for the season is enough. He thinks the board should charge at least \$3000 due to electricity and their request to use the ball field almost exclusively. The current park use fee is \$250 for 10 weeks or 25 per day of the week. The charge for 18 weeks of use, 7 days per week equals \$3150. Ron will call Wayne Williams to ask him to attend the March meeting.

The flag light is out again. Jay will look at the flag light to determine if it is simply a blown bulb. If he is unable to correct the problem, Ron will call Peerless Electric and authorize them to repair the flag light and replace the playground floodlight while they are on site. The bill will be applied to the electrical maintenance budget of \$500. They will also be asked for an estimate to remove the broken gazebo lights and to move the remaining light to the pole.

The Park Board has not yet received a estimate from the arborist to remove the tree near 306 and 322. Ron will follow up.

Ron and Jay reviewed the report of ending balances prepared for the County Auditor. They were approved and signed.

Requisitions were reviewed and signed. Waste Management annual request a signed contract. The Board will not sign the contract, as there are few, if any benefits to the Park Board and many restrictions in addition to penalties for cancellation. The Kiwanis Club plans and puts on 6 concerts each summer at the Parkside gazebo. They have requested a donation of \$1,000 to help defray the cost of the bands. Ron motioned to pay all invoices as discussed. Jay 2nd.

A Memorial Day Speaker has not been selected. Jay will email someone he knows in Youngstown that is the National Guard. Todd will need to be asked if he knows of someone to ask.

The Park District website needs to be updated. Jay will find out who updates the township sites.

Jay and Ron have prepared their 1 and 3 year plans. Jay has typed his and will email to Michele. Ron's plan includes achieving the projected budgeted for in 2010 and attempt to complete some of the items in Jay's 2-3-year plans. He noted that the electrical timer might be a priority with the magnitude of the Park Board's electrical expenses. Ron would like to create a unified 1-3-5 year plan for the Park Board noting the items with the highest priorities.

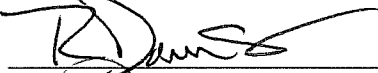
Jay met with the Zoning Inspector. He asked Jay's thoughts on grants for the park. The Township Trustees are going to try to get a grant for pervious paving at the town hall. The project costs around \$120,000, grants of \$80,000 are available. The Trustees have approved having the Zoning Inspector research grants for the Park Board including grants for solar lighting (pavilion & gazebo), electrical conservation/ timers, widening of the

walkway for ADA. Also discussed were education and wetland mitigation. Grants are applied for during the first few months of the year. Ron mentioned that although widening the walkway is in the 2010 budget, the project might be postponed until grants are looked into. Jay thinks grants may be available for energy conservation. After the buildings are removed to the East of the park, a shelter with solar panels or rechargeable battery powered lighting may be built to enhance the new volleyball area. Ron mentioned that the Board might need to make electricity available only to paying park use groups. Jay will contact the zoning Inspector monthly for updates.

Jim Shuman called Jay. Chardon bought a piece of property and they are starting a Park Board. They may ask the Chester Park Board for guidance.

Meeting was adjourned at 8:55pm.

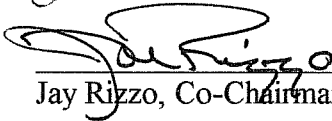
Respectfully Submitted,
Michele Reksten, Administrative Assistant



Ron Downs, Co-Chairman



Todd Bidwell, Co-Chairman



Jay Rizzo, Co-Chairman