

CHESTER TOWNSHIP PARK DISTRICT
May 3, 2010 – MEETING MINUTES

The May 3, 2010 monthly meeting of the Chester Twp. Park Board was called to order at 7:30 pm. In attendance were Ron Downs and Jay Rizzo.

The April 5 and April 19th minutes were reviewed and signed. Ron motioned to approve the minutes as written, Jay 2nd Vote unanimous, motion carried.

The May 2010 approved invoices to be paid are as follows:

Illuminating Co	\$620.39
Turney Home and Auto	\$36.71
Waste Management	\$112.30
Michele Reksten – Administrative Assist	\$490.01
Above Par Restoration	\$5,870.00

During the financial review Ron noted that the only funds received from Chester Township to date are the \$18005 for the Ball field fencing. This \$18,005 was for last years budgeted capital improvements. The electric bills continue to cost over \$600 per month. Ron asked is the rate has increased. It is Todd's action item to look into the rate increase. He has not reported back to the park board on this matter yet.

The Memorial Day program was discussed. Todd has been in contact with Senator Grendell's office. Michele will inform Todd that the Memorial Address is about 15 minutes in length and begins approximately at 10:15am. If Senator Grendell is unable to do the Memorial Address, Michele will contact Ron. The Township Trustees need to be contacted regarding purchasing the flags to hand out, the flowers and wreath.

The spring walk through was reviews. Two keys need to be secured. The 306 side of the gazebo and the electric box. Ron stated that he has a key to the 306 side of the gazebo. Peerless will need to be called for the electrical box key. Michele will email the employee to do list created from the walk through to the commissioners to prioritize. 8-zone electrical should be used to curb abuse. A phone line would need to be dropped from the town hall. Some of the contactors will need to be changed. Per Dave Mecker, there is plenty of room in the electric box. LED lighting could also be used to save money and may qualify for grants.

Ron requested quotes from Peerless to replace the broken lights around the gazebo. Two options are to be included. 1) Leaving only the one remaining light but moving it to the pole or 2) restoring the 3 light set up with cement bases. He also asked if LED lights could be utilized. Peerless will mail the quote to the Park Board. Jay suggested waiting a month because energy grants may be available.

Ron talked to ^{Jerry (D)} Jerry. The privacy fences surrounding the restroom doors are shot. The cross bars are rotten out. ^{2 fence} 2 fence panels are on each side for a total of 4 panels. Jay said to add it to the budget. ^{Jerry (D)} Jerry also asked if the Park Board could rent an edging machine for the walkway and beds. He could complete the job in about an hour. Jay will call Shawn at

CCM Rental to authorize rental and have the bill sent to the Park Board. The cost is projected to be \$100 or less. Jay will call Ron with the price. Ron also mentioned that Jerry could use the edger for the town hall has well. Ron motioned for the park maintenance staff to rent an edging machine to do the edging at Parkside and the town hall. Jay 2nd Vote unanimous.

^{6:00 (15)}
Jerry also said that he could probably do the landscaping along 1st base line where the fence was removed. He needs to be provided with a design plan. The Park Board will need to determine what materials are needed. Landscapers may be willing to donate some plants.

Ron is waiting to receive the quote for a survey form TDA. He called today to remind them and gave them the GIS maps they requested.

^{6:00 (15)}
Jerry mentioned the mound along Chillicothe Road west of the volleyball courts is barren and needs mulch. Ron asked Michele to send the Perennial Gardeners a letter asking if they would like to take over the planting and care of that flower bed. Ron asked if Al Parker would be willing to do the landscape drawing.

The final part of the fencing project that needs to be completed is the outfield fence. Jay has spoken with Randy. There was a misunderstanding as to the pipe that will be moved from the middle to the lower section of the fence. Jay will have the final cost from Randy this week.

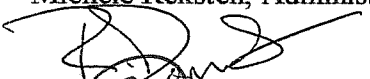
Ron met with Frank Slapnicker of the Kiwanis Club to ask if they were still interested in widening the walkway at Parkside. The Kiwanis Club will discuss it at their meeting on May 4th, get a materials list and set a date. The projected cost is around \$14,000. Frank believes the cost is more likely to be around \$9,000. The walkway will have a concrete edge flush with the brick, will be widened to allow for people to pass by, and will include drainage.

In the next month, Ron will begin working on the 2011 budget.

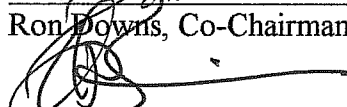
The Park Board will be having a joint public meeting with the township trustees on Monday May 24th at 6:00 pm or 7:00 pm.

Ron motioned to adjourn meeting, Jay 2nd. Meeting was adjourned at 8:45pm.

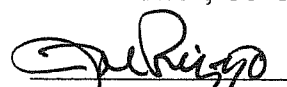
Respectfully Submitted,
Michele Reksten, Administrative Assistant



Ron Downs, Co-Chairman



Todd Bidwell, Co-Chairman



Jay Rizzo, Co-Chairman

JOINT CHESTER TOWNSHIP PARK DISTRICT/ TOWNSHIP TRUSTEES
May 24, 2010 – MEETING MINUTES

The May 24, 2010 joint Park District/ Chester Township Trustees meeting was called to order at 7:00 pm. In attendance were Ron Downs, Jay Rizzo, Clay Lawrence, Mike Joyce, Judy Caputo and Karen Austin.

Vito Pasquale of Spec Tech Logistics was invited to do a presentation on LED lighting for outdoor use. LED lighting is beneficial because it is green, saves power, is long lasting and is not affected by the cold. LED's do not burn out but get dimmer. They last for approximately 50,000 operating hours (11 years) before they need any service. Even then they continue to operate at a reduced brightness. The internal parts of the LED fixture are replaceable. LED lighting used about 25% of the power that a lower pressure sodium light bulb uses. LED's are white lights. The sample he brought to the meeting uses less power than a 60 watt bulb. It has 24 LED's and adjustable reflectors. Brightness increases in four levels. It has an internal photo sensor with a microprocessor control. LED lighting costs more to install but saves electricity. The LED unit can be submerged in up to one meter of water and remain unaffected. The unit he brought with him may be equivalent to the park's current lighting. The unit costs about \$1000, have a 12-15 foot cord, and can be mounted on existing poles. Spec Tech is still working on warranties. They plan to give a full replacement if a unit should fail. Ron Cotman asked how long it takes to recoup the initial expense. The payback is expected to be 2 ½ years at 12 hours on/ 12 hours off at 7-8 cents per kilowatt-hour. Ron Downs asked if there are applications for parking lots. Vito stated that the unit is intended for overhead lighting. Another company manufactures up lighting. Each individual lamp dims by reduced current. The microprocessor monitors the age of the lamps. Data can be retrieved from the unit as to where in it's life a lamp is. Clay asked how long a microprocessor lasts. Vito stated that it is longer than the LED lamps. Spec Tech uses automotive rated parts. There is also a solar power option. However, cost increases greatly for solar powered parts. The product is manufactured in Germany. Information can be obtained from the website www.fara-led.com

The asbestos removal of the buildings should be complete today. The trustees have not received word yet. They have not advertised for the demolition of the buildings yet. They inquired about the proposed usage of the space. Jay showed them the plan that was drawn up by Al Parker. The plan includes three volleyball courts, parking and a shelter. Jay stated that until the buildings are removed the park planning for the space is at a standstill. Clay asked Jay to have Jerry look into a gas line at walkway of proposed plan. Judy commented that Al has done a good job so far. A mound or tight growing hedges are needed to keep volleyballs are park property. The Park Board will give Al notes. Clay asked if the Park Board would have an economic assessment done as to the cost of the additions. Jay stated that the Park Board would have an economic assessment done. The park Board proposes a shelter for 3-season use. Clay asked if any ice-skating is planned. Jay and Ron stated that it could be discussed. Sand costs \$17 per ton or roughly \$5000 per volleyball court. Each court is 80 ft by 50 ft with a ten ft buffer around the entire court. Some sand may be able to be salvaged from the existing courts to create a base for the new courts. A Bocce Ball court may also be included in the passive area or in the existing North volleyball court area near the horseshoe pits. A resident asked what the

Park Board plans to include for children ages 13-16. Judy mentioned basketball. Another resident asked if a small splash park/ ice rink could be considered. Judy mentioned that the EPA would need to be consulted because of contaminated water. Ron Cotman stated that the water is stored in tanks, treated and recycled. Therefore, water could be brought in to fill the tank. Clay thinks that buildings should be down by June or July of this year. The Park Board still has a great deal of planning to do. Jay mentioned that the Board will try to use volunteers and the service department to assist in the installation of the volleyball courts. He asked that the Trustees attempt to keep heavy equipment off the slab of concrete that is intended as a base for the shelter area. The Trustees requested a copy of Al's revised drawing when complete. Ron Cotman suggested that the Park Board hire a site engineer (that would also have a survey crew). Mike said the County could be asked for a referral.

Jay stated that the baseball-fencing project is well underway. 1st and 3rd base fencing is complete. There is still some cleanup to be done. The last phase is the outfield fencing. Painting is to be done this week. The Board saved money by lowering the center pole to ground level and purchased the next lower size pole for the center.

Al Parker also did a drawing of the Hancock Memorial Park. It includes a fishing pier, and a shelter. It mirrors what Mrs. Hancock was thinking when she donated the property. A memorial stone and plaque will also be placed at the park. Jay noted that the parking as shown in the drawing may be excessive and a shelter may not be necessary. However, the adjacent landowner may be asked if parking spaces could be leased for use of the property. The property is small, but it was a gracious offer to the community. The property requires maintenance and should be turned into a practical space. Mike mentioned that bench swings would be nice on the property.

The baseball field renovation discussion was postponed.

Ron spoke with Frank Slapnicker of the Kiwanis Club. The Kiwanis Club will begin the walkway project this Saturday May 29th. \$14,000 was included in the 2010 budget for the walkway improvement. The walkway will be widened; will have concrete curbs and drainage. The Kiwanis Club is not planning to sell bricks this time. The Kiwanis Club will provide the labor. The materials will be paid for by the Park Board out of funds received from the Township for capital improvements as budgeted. The budget of \$14000 is expected to be on the high side. Ron Downs should be informed this weekend as to the cost of the materials. The Kiwanis Club welcomes volunteers to help with the project..

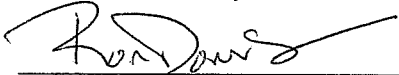
Ron stated that the Park Board has been advised to retain an arborist to go through the park annually to look for hazards, check for disease and to do maintenance on the trees. The Board will be writing up a request for proposal that will be sent out this summer. The trees along Mayfield Road are not of any benefit. They have been hacked by CEI to keep them away from the power lines. Jay said that the Board plans to ask CEI if they will remove them completely. Then the Board would have the stumps ground out and would plant low growth trees. Alternatively volunteers would be asked to remove the trees. Per Clay said it costs about \$800 per tree for removal and grinding. Mike stated that the Trustees would contact Mia from the Illumination Company to ask about the removal of the trees.

Jay explained the web-based electrical controls that the Board is considering installing. They are low voltage, tie into the existing box and require a phone line. It does not need a dedicated phone line. There are 6-8 switches to turn on and off the electricity. It has 7 daily, 40 holiday schedules. Up to 25 events per day. Up to 1 year in advance. The 6-8 switches can be expanded. The unit would reduce costs by curbing abuse and enhance availability. The police would be able to turn the lights on or off if needed. Clay thinks the payback would be fairly quick. The unit including the software costs between \$4500-5500. Mike and Judy agreed that the idea is worth pursuing. Permit holders may receive and account number to dial in and turn the lights on. A resident stated that the electrical switch should have a locking cover.

Jay stated that the recycle dumpsters are unsightly and although they are necessary and everyone uses them, there may be a better location for them. Perhaps they could be moved the land on Herrick drive. There may be a grant available. Residents may be deterred from leaving unapproved items by limiting hours of accessibility. Mike replied that Jay's idea seems reasonable.

Meeting was adjourned at 9:15pm.

Respectfully Submitted,
Michele Reksten, Administrative Assistant



Ron Downs, Co-Chairman



Todd Bidwell, Co-Chairman



Jay Rizzo, Co-Chairman

CHESTER TOWNSHIP PARK DISTRICT
May 27, 2010 – MEETING MINUTES- Special Meeting

A special meeting of the Chesterland Park District was called to order at 6:55 pm on Thursday May 27, 2010. In attendance were Ron Downs and Jay Rizzo.

This meeting was specifically for authorization of maintenance and capital improvement expenses.

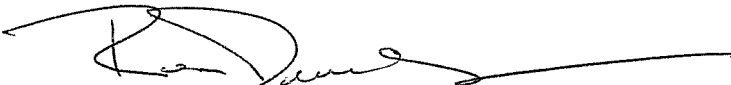
Jay motioned to approve up to \$500 for mulch. Ron 2nd. Vote unanimous. Jay will tell Jerry to order up to \$500 of mulch from a Chesterland business and have it delivered. The Park Board budgeted \$1600 for mulch, sand and gravel for 2010. The entire budgeted amount is remaining to date.

Jay motioned to approve up to \$14000 (as budgeted) to improve and widen the walkway from the parking lot to the gazebo. Ron 2nd. Vote unanimous. The Kiwanis Club of West Geauga will provide the labor starting Saturday May 29th. The improved walkway will be handicap accessible with a concrete curb, drainage and a brick inlay to match the existing brick.

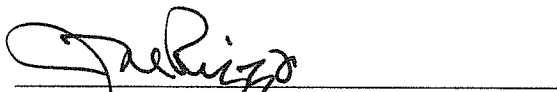
Jay motioned to approve \$75 for Laura Beth Mihalic, Geauga Highlander Pipes and Drums for the Memorial Day Remembrance Ceremony. Ron 2nd. Vote unanimous. The check will be given to Ms. Mihalic at the completion of the program.

Meeting was adjourned at 7:05pm.

Respectfully Submitted,
Michele Reksten, Administrative Assistant



Ron Downs, Co-Chairman



Jay Rizzo, Co-Chairman