

# RECORD OF PROCEEDINGS

Minutes of Board of Trustees

Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held in the Town Hall Meeting Room

March 2, 2010

The Chester Township Board of Trustees met in special session **Tuesday, March 2, 2010** in the Town Hall Meeting Room at 9:00 A.M. Chairman Clay Lawrence presided, and appointed Trustee Caputo as Clerk pro-tem.

**Roll Call:** Mr. Lawrence, present; Mrs. Caputo, present; Mr. Joyce, present; Mrs. Austin, absent.

**Attendees:** Road Superintendent Chuck Mascella, Dan Peders of CMM Inc., Darrin Demshar and John Murphy of Medico, Steve Yates of SafeAir Contractors Inc., John Savage of Precision Environmental, Ron Cotman - Chester resident, Mick Stopar and Cory Davidson of RestorX MD, Robert Smith of HEPA, Brian Donelon of Great Lakes, Bill Fink of W.E. Fink & Associates.

**Pledge of Allegiance to the Flag - waived**

Chairman Lawrence opened the meeting at Town Hall, and turned the meeting over to Chuck Mascella. Ron Cotman was invited to be involved as he had done prior work on the project as a Trustee.

Mr. Mascella pointed out discrepancies in the specifications vs. the legal notice. Firstly, the legal ad stated this was a unit cost project - it is lump sum. Secondly, the legal ad stated that it is a federal prevailing wage project. It is an Ohio prevailing wage project. There were also questions regarding bonding. Mr. Mascella said the bonding in the spec matches the language in the legal notice.

Mr. Mascella opened the floor for questions regarding the spec. An attendee asked if the bidder was to provide their own utilities. Mr. Mascella replied they would need to provide their own, as all utilities have been disconnected. There is a water well on site, but he was unsure if water could be extracted from it as all the power to the well had been disconnected. There are no hydrants.

There is a time frame for completion; Mr. Mascella believed it was 60 days after contracts are signed and a pre-construction meeting is held. After 60 days, there is a penalty clause in the contract. Bids would be opened on March 11 and it would take at least a week to review bids and determine the best bidder. The best bidder would be contacted and a contract prepared. Overall, Mr. Mascella estimated it would be a couple of weeks after bid opening before the Township would enter into a contract.

The walk-through tour of the buildings commenced. Trustees Lawrence and Joyce accompanied the Road Superintendent. There were short discussions about the type of flooring underneath carpeting, and about pipe wrap and insulation.

**MINUTES:**

A digital recording of this meeting is kept at the Township Hall and is available upon request.

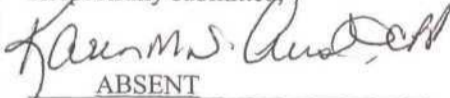
**COMMUNICATIONS:**

The Board of Trustees does not read or list all communications received since their last meeting during their meetings, except those noted under Trustees Reports or elsewhere in these minutes.

**ADJOURNMENT:**

There being no further business before the Board, Mr. Lawrence adjourned the meeting at 9:47 A.M.

Respectfully submitted,

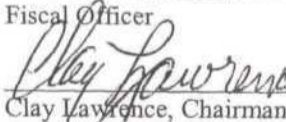


ABSENT

Karen M. N. Austin, CPA  
Fiscal Officer

March 18, 2010

Approval Date

  
Clay Lawrence, Chairman

  
Judith Caputo, Vice-Chairwoman

  
Mike Joyce, Trustee

/mlf