

The Chester Township Board of Trustees met in regular session Thursday, April 5, 2007, in the Town Hall Meeting Room at 7:00 p.m. Chairman Charles R. Stevens, presided.

All Trustees and the Fiscal Officer were present.

Audience: Kurt Feigle, Joan Rusek, Jessica Driskey, Dal Lanese. James Montague

Welcome

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Are there any questions or additions from the Board on tonight's agenda?

Mrs. Caputo asked that the letter to the tenants reflect a date change in the letter to October 1, 2007.

Mr. Cotman suggested approving the draft Judgment Entries on the Chester Properties case and also the Hardman case.

Mrs. Caputo referenced a conversation she had with Assistant Prosecutor Chris Sheridan regarding the Chester Properties and the Hardman Judgment Entries.

Questions and Public Input

No questions or public input.

Old Business:

2007-288. Mr. Stevens moved to approve the letters to the current tenants of the rental properties that we will be vacating all leases for the properties and the properties must be vacated by October 1, 2007. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-289. Mr. Stevens moved to approve up to \$600.00 for expenses (including trash container and disposal fees, trash bags and gloves) associated with the April 21st Chester Roadside Litter Clean-up event from appropriation #1000-110-599-0100. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

New Business:

2007-290. Mr. Stevens moved to approve re-hiring Mark Roseum for the seasonal position of grounds maintenance at a rate of \$11.00 per hour, to start on April 9, 2007 and to not exceed 1499 hours per the recommendation of the Road Superintendent. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-291. Mr. Stevens moved to approve the attendance of the Road Superintendent to the APWA sponsored Ohio Public Works Expo in Toledo at the Seagate Convention Centre Park Inn, May 15-18, 2007, with associated cost up to \$500.00. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-292. Mr. Stevens moved to accept the material bids for the companies outlined on the spreadsheet provided by the Road Superintendent and attached to the minutes and enter into contract with each of the following companies: Arms Trucking Co., Cleveland Central Ent. Corp., Ontario Stone Corp., Pavement Technology and Schloss Materials Co. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-293. Mr. Stevens moved to approve up to \$5,550.00 for the purchase of crack sealant material from Meredith Brothers, Inc., 3025 Switzer Ave., Columbus, Ohio 43219 from appropriation #2031-330-490-0000 Other – Supplies and Materials. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-294. Mr. Stevens moved to approve an Application for Use of the Chester Town Hall Meeting Room on Monday April 23 and Monday April 30, 2007, by the Chester Twp. Park Board for meetings. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Trustee Reports:

Ron Cotman:

- Presented the Brownfield Revolving Loan's first disbursement request for approximately \$167,000.00 and suggested that the Board and Fiscal Officer review the document for next week meeting for its approval. Thus, the disbursement document could then be forwarded after it was signed to the Ohio Department of Development for payment.
- He will be attending a pre-trial hearing on Monday, April 9, 2007, at 9:45 a.m. regarding the lawsuit – Mr. Kuharcic vs. Chester Township.
- A status report on the electrical project for the Chester Park lighting was given. Bill Rodgers has submitted the paperwork to Christopher Sheridan, Assistant Prosecuting Attorney, for his review. The bid opening will be held on Monday, April 30, 2007. A request was made for the Administrative Assistant's help in distributing the bid specs and collecting the \$10.00 cost for the specs.
- Jim DeLucas, a representative from Burnham & Flower Insurance, will be on the agenda for next week.
- The roadside litter clean up day is scheduled for April 21st and will be held in concert with Earth Day on April 22nd. Supplies from the Geauga Trumbull Solid Waste District will be brought to the Town Hall for distribution.
- He reported that the maximum number of participants have been signed up for the Senior Clean Up Day, which will be held on April 16, 17 and 18th.

Judy Caputo:

- The Heath Road situation has remained status quo. Nothing more is caving in or shifting.
- The Road Superintendent will be on vacation the week of April 9, 2007.
- The Road Superintendent reported that ten applications were received for the summer employee for the Park/Township. His recommendation for this position will be presented to the Board of Trustees on April 19th.
- She attended the Park District meeting on April 2nd. The mulch for the Park will be ordered through the Road Superintendent.
- A letter was received from the Park Board regarding a request for a \$25,000.00 disbursement of funds.
- She attended a Zoning Commission meeting last night regarding language in the Zoning Resolution; namely, spas and games of skill versus games of chance.
- The grounds of the Police Department are being cleaned up.

Charlie Stevens:

- A request from the Chamber of Commerce for a donation of \$3,000.00 has been received for the hanging baskets. All Trustees concur that a representative from the Chamber of Commerce be invited to present this proposal to the Board of Trustees at a meeting.
- There will be a retirement open house for Jeff Nokes and Roger Durham from the Auditor's Office on Wednesday, April 25, 2007, from 1:30 to 3:00 p.m.
- Asked if anyone on the Board had heard any more regarding the project for the shredding of documents, which was discussed in a previous meeting. Mr. Cotman stated that he would follow up with Ken Mantey on this topic.
- Mr. Ruminski wrote a letter stating he is looking forward to the spring maintenance program as it relates to guardrails and sign posts. This will be something the Road Dept. summer employee will be doing.

Financial Items:

2007-295. Mr. Stevens moved to approve and sign Purchase Order #PO 95-2007 in the amount of \$9,405.00 payable to Countryside Truck Service, Inc., 16100 GAR Highway, Montville, Ohio 44064 for the preventative maintenance during 2007 on all fire and EMS vehicles from appropriation #2111-220-323-0301 Repairs & Maintenance Motor Vehicles. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-296. Mr. Stevens moved to approve and sign Voucher Warrants #VW 52476 through VW 52514. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Fiscal Officer's Note: The last check # used on 3-29-07 was #52475; the beginning # used on 4-5-07 is #52476.

2007-297. Mr. Stevens moved to approve and sign EMS Voucher Warrants #1039, #1040 and #1041. See charge report attached to the minutes. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

Meeting Minutes:

If there are no objections, Mr. Stevens waives the reading of the minutes dated February 14, 2007. A draft was provided to all. Are there any omissions or corrections?

2007-298. Mr. Stevens moved to accept the Board of Trustees minutes dated February 14, 2007 as presented to the Board and as corrected. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

If there are no objections, Mr. Stevens waives the reading of the minutes dated February 22, 2007. A draft was provided to all. Are there any omissions or corrections?

2007-299. Mr. Stevens moved to accept the Board of Trustees minutes dated February 22, 2007 as presented to the Board and as corrected. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

If there are no objections, Mr. Stevens waives the reading of the minutes dated March 1, 2007. A draft was provided to all. Are there any omissions or corrections?

2007-300. Mr. Stevens moved to accept the Board of Trustees minutes dated March 1, 2007. as presented to the Board and as corrected. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

If there are no objections, Mr. Stevens waives the reading of the minutes dated March 8, 2007. A draft was provided to all. Are there any omissions or corrections?

2007-301. Mr. Stevens moved to accept the Board of Trustees minutes dated March 8, 2007. as presented to the Board and as corrected. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

If there are no objections, Mr. Stevens waives the reading of the minutes dated March 15, 2007. A draft was provided to all. Are there any omissions or corrections?

2007-302. Mr. Stevens moved to accept the Board of Trustees minutes dated March 15, 2007. as presented to the Board and as corrected. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Minutes:

A digital recording of this meeting is kept at Township Hall and is available on request.

Communications:

The Board of Trustees doesn't read or list all communications received since their last meeting during their meetings, except those noted under Trustees Reports or elsewhere in these minutes.

Other Discussions:

The Fiscal Officer said she will not be in attendance at the April 12, 2007, Board of Trustees' meeting.

Jim Montague asked for the amount of income the rental properties owned by the Township bring in.

Mr. Stevens replied, about \$22,000.00 per year and explained the costs associated with the repairs to the current vacant house and the apartment. The total cost to repair the water well would be 25 per cent of whatever the total cost for the repairs would be, estimated to be up to \$100,000.00.

Mr. Montague said he is against the demolition of the buildings.

Mr. Stevens said the Board voted unanimously to proceed.

Adjournment:

There being no further business before the Board, Mr. Stevens adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Charles R. Stevens, Chairman

Karen M. N. Austin, CPA
Fiscal Officer

Ronald N. Cotman, Vice-Chairman

Approval Date

Judith Caputo, Trustee

BOT\mlf