

The Chester Township Board of Trustees met in regular session Thursday, February 22, 2007, in the Town Hall Meeting Room at 6:00 p.m. Chairman Charles R. Stevens presided.

Audience: Sean Hufgard, Mike Roesch, Hannah Payton, Kurt Feigle, Dave Lair, Tony Anderson, Sally Bell, Sean Sprouse, Joan Rusek, Carol Chichila.

Executive Session:

2007-169. Mr. Stevens moved to enter Executive Session pursuant to ORC 121.22(G)(4) preparing for, conducting, or reviewing negotiations of bargaining sessions with public employees concerning their compensation or the other terms and conditions of their employment, and invite Police Chief Mark Purchase, Road Superintendent Chuck Mascella, and legal council Thomas Hanculak to join the Board. Mr. Cotman seconded. Roll call vote: Mrs. Caputo, yes; Mr. Cotman, yes; Mr. Stevens, yes. Motion passed.

The Board, the Police Chief, the Road Superintendent and Mr. Hanculak, legal counsel, entered Executive Session at 6:03 p.m.

The Board, the Police Chief and the Road Superintendent re-entered Regular Session at 7:09 p.m.

Welcome

All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Are there any questions or additions from the Board on tonight's agenda?

No minutes will be approved this week. Mr. Cotman would like a procedure set up for approval of the minutes and draft copies being provided to the Board.

Mr. Cotman asked that at the financial portion of tonight's meeting an update be given by the Fiscal Officer as to the status of the 2006 year end closing.

Questions and Public Input

No comments from the audience.

Presentation:

Sally Bell, Administrator, for the Geauga County Department on Aging presented the current and future plans of the West Geauga Senior Center. Also present was David Lair, Geauga County Administrator.

Statistical report on the Department on Aging activities were distributed and explained by Sally Bell.

Mr. Lair explained the financial portion of the Statistical Report.

Mr. Stevens asked Ms. Bell what is the status of the location of the Senior Center in Chester Township?

Mr. Lair explained that there is money in the budget to pay rent until next October due to the failure of the last levy. Thought has been given to purchasing the building where the senior center is located in Chester Twp., the former Trinity Methodist Church.

Discussion ensued regarding some of the pros and cons of ownership of a senior center.

Mr. Stevens said the Board will add this subject to the 2007 goals which will be discussed at a work session this Saturday.

Carol Chichila feels that a total municipal complex should be evaluated.

Presentation:

Sean Sprouse, OTA Health Care Planner from Burnham & Flower Insurance Group, presented Health Care options to the Board and the Fiscal Officer. Their services would include Cobra administration free of charge.

2007-170. Mrs. Caputo moved to approve and sign letter to United Health Care recognizing Burnham and Flowers Group as our broker of record for health, dental and life plan on behalf of our current contract and renewal. Mr. Cotman seconded. Roll call vote: Mrs. Caputo, yes; Mr. Cotman, yes; Mr. Stevens, yes. Motion passed.

2007-171. Mrs. Caputo moved to approve and sign letter to VSP recognizing Burnham and Flowers as our broker of record for the Vision Plan account and that Sean Sprouse be the servicing agent. Mr. Cotman seconded. Roll call vote: Mrs. Caputo, yes; Mr. Cotman, yes; Mr. Stevens, yes. Motion passed.

Mrs. Caputo will write said letters and forward them to Mr. Sprouse for processing to the Insurance Companies.

Mr. Cotman said he would also like to look into Burnham & Flowers representing the township regarding our liability insurance with OTARMA.

New Business:

2007-172. Mr. Stevens moved to approve and fax the approval for the telephone numbers for Chester Township Police and Fire Rescue services to be place in the 2007 issue of the AT&T Cleveland Area, Ohio directory. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-173. Mr. Stevens moved to approve an Application for Use of the Chester Town Hall Meeting Room by the Citizens' Advisory Committee on Wednesday, April 18, 2007, from 7:00 to 10:00 p.m. for a meeting. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Trustee Reports:

Ron Cotman

- Reiterated that the Geauga Park District has acquired the Orchard Hills Golf Course property.
- Dave Magden submitted his resignation as a member of the Citizens' Advisory Committee.

2007-174. Mr. Cotman moved that the Board accept the resignation of David Magden of the Citizens' Advisory Committee effective immediately. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

- Updated the Board on the status of the Chester School. All debris has been hauled away and the backfilling of areas needing backfill has been completed. One well was found and sealed. The project is very close to being completed.
- Has done the performance reviews with the Zoning Inspector and the Road Superintendent.
- Judy Caputo asked about the next step with Brownfield after the school property project has been completed. He said that the EA Group was waiting on reports from HEPA before the request for Brownfield money could be submitted.
- He referenced the two zoning related lawsuits for which he was the information point person. There has been nothing on Barnes since the Board met in Executive Session. Mike Joyce and Mr. Cotman did meet with the Hardman's. Christopher Sheridan from the Prosecutor's Office will need to attend an Executive Session to discuss some of the options regarding that case.
- He reported on the status of the gas well installation which will take place at the West Geauga High School.
- He said there will be a terrorism drill for all schools in the West Geauga School District in April. The Police Department and the school district are working together on these drills.
- The levy issue on the May ballot will be just the renewal for the School District.

Judy Caputo

- Reported on a meeting she attended with the Chagrin River Watershed Partners.
- She attended a County Commissioners meeting today and met with Mia Moore from First Energy, who will handle the problem with the light pole in the Town Hall parking lot.
- She met with the group of teenagers who wish to construct the skate park on Township property and continued the dialogue with them.

Charlie Stevens

- Received a call from a very concerned senior citizen questioning why a skate park would be built at the Chester School site and not a senior center. He explained what was going on at the present time regarding the Chester School site.

Financial Items:

Comments were made by the Fiscal Officer on the advantages of making a change from our current banking arrangement with Key Bank to another financial institution. Mrs. Austin will be contacting our legal counsel to see if we will need to wait out the five year period which began when the Twp. changed to Key Bank on May 31, 2004.

2007-175. Mr. Stevens moved to approve the Primary Bank Reconciliation dated January 31, 2007. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-176. Mr. Stevens moved to approve and sign Purchase Order #66-2007 in the amount of \$10,000.00 payable to Joseph W. Diemert, Jr. & Associates Co. LPA, 1360 SOM Center Road, Cleveland, Ohio 44124-2189, for retainer and contract for the Police Dept. from appropriation #2081-210-311-0010 Account & Legal Fees – Legal Fees. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-177. Mr. Stevens moved to approve and sign Purchase Order #67-2007 in the amount of \$5,449.56 payable to Sutphen Corporation, 7000 Columbus-Marysville Rd., PO Box 158, Amlin, Ohio 43002, for delivery of 2007 Fire Dept. Engine from

appropriation #2111-760-750-0303 Motor Vehicles – Vehicles and Engines. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-178. Mr. Stevens moved to void Then and Now Purchase Orders #68-2007, #69-2007, #71-2007 and # 73-2007 due to incorrect usage of Then and Now Purchase Orders. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-179. Mr. Stevens moved to approve and sign Purchase Order #70-2007 in the amount of \$1,331.40 payable to Nolan Maintenance Co., 8179 Mayfield Rd., Chesterland, Ohio 44026, for furnishing and replacing one heater in bay of Fire Dept. from appropriation #2111-220-323-0077 Repairs & Maintenance – Repairs & Maintenance. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-180. Mr. Stevens moved to approve the adjustment down of Purchase Order #42-2007 by \$ 1,446.92 due to Osborne billing Chester Twp. for contracted materials for the Road Dept. under their other company, Twinsburg Development Corp. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-181. Mr. Stevens moved to approve and sign Purchase Order # 72-2007 in the amount of \$ 1,446.92, payable to Twinsburg Development Corp. Williams St., P.O. Box 249 Grand River, OH 44045 for #9 Washed Limestone from appropriation # 2031-330-490-0000, Other Supplies & Materials. Mr. Cotman seconded. Vote: Unanimous. Motion passed.

2007-182. Mr. Stevens moved to approve and sign EMS Voucher Warrants # VW 1031 to #VW 1034. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Fiscal Officer's Note: The last EMS check # used on 2/14/07 was #1030; the beginning # used on 2/22/07 is # 1031.

2007-183. Mr. Stevens moved to approve and sign Voucher Warrants #VW 52063 and #VW 52065 to 52097 and #VW 52099 to 52100 and # VW 52102 to 52109 and #VW 52112 to 52113, and Payroll Warrants #PY 52115 to 52116, and Voucher Warrants #VW 52117 to 52120. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-184. Mr. Stevens moved to void Voucher Warrants # VW 52064, 52098, 52101, 52110, 52111, 52114. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Fiscal Officer's Note: The last check # used on 2-14-07 was # 52062; the beginning # used on 2-22-07 is #52063.

The Fiscal Officer gave a status report on the year end closing which was completed the second week of January, 2007. The Fiscal Officer will provide the Board with a copy of all pertinent information.

2007-185. Mr. Stevens moved to approve advertising in the News Herald and the Chesterland News that the Financial Statement are available for viewing at Town Hall and have been submitted to the State as required by law. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Communications:

The Board of Trustees doesn't read or list all communications received since their last meeting during their meetings, except those noted under Trustees Reports or elsewhere in these minutes.

Minutes:

A digital recording of this meeting is kept at Township Hall and is available on request.

Adjournment:

There being no further business before the Board, Mr. Stevens adjourned the meeting at 9:26 p.m.

Respectfully submitted,

Charles R. Stevens, Chairman

Karen M. N. Austin, CPA
Fiscal Officer

Ronald N. Cotman, Vice-Chairman

Approval Date

Judith Caputo, Trustee

BOT\mlf