

The Chester Township Board of Trustees met in regular session Wednesday, January 3, 2007, in the Town Hall Meeting Room at 5:02 p.m. Vice-Chairman Ronald N. Cotman presided.

Trustees Cotman and Caputo and Fiscal Officer Austin were present. Trustee Stevens was absent.

Audience – Anita C. Philpott, R. E. Philpott, Joe Koziol, Jr. & Joan Rusek

Welcome

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Questions and Public Input

No questions or public input from the audience.

New Business:

2007-1. Mr. Cotman moved to approve an article and photograph on the Chester School Demolition for the Chesterland News to run on January 10, 2007. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-2. Mr. Cotman moved to approve and sign Road Dept. Payroll Time Sheet dated December 16, 2006. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-3. Mr. Cotman moved to approve moving the regularly scheduled meeting for Thursday, January 18, 2007 at 7:00 pm to Wednesday, January 17, 2007 at 7:00 pm. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-4. Mr. Cotman moved to approve moving the regularly scheduled meeting starting time on Thursday, January 11, 2007 from 7:00 pm to 6:00 pm. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-5. Mr. Cotman moved to approve advertising in the Chesterland News on January 10, 2007 the Public Hearing on January 17, 2007 at 7:00 pm for the purpose of the Township rehiring a retired Road Department worker. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

The Fiscal Officer requested that the Board of Trustees review the Personnel Manual regarding the vacation schedule for the rehiring of the Road Department worker.

2007-6. Mr. Cotman moved to approve the third mini-article to run in the Chesterland News to continue informing residents on Oil & Gas Wells in Chester Township developed by the Citizens' Advisory Committee on behalf of the Board of Trustees. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-7. Mr. Cotman moved to approve the resignation of Michael J. Swanker from the Chester Township Fire Rescue Department effective immediately. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-8. Mr. Cotman moved to approve and sign a letter to Mr. Mathew Plecnik confirming his appearance at the January 25, 2007, Board of Trustees meeting at 7:00 p.m. regarding nuisance property located at 11222 Chillicothe Road, Chester Township. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-9. Mr. Cotman moved to approve and sign the annual Township Highway System Mileage Report for a total of 78.66 Township miles as of December 31, 2006, as verified by the Road Superintendent. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-10. Mr. Cotman moved to approve Zoning Inspector Mike Joyce's attendance at the Pictometry Basic End User Training and Advanced End User Training on Wednesday, January 24, 2007, from 9:00 am to 3:30 pm at the Geauga County Training Center. There is no cost for these classes; class size limited to 20 attendees. Registration is on a first come first serve basis. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

2007-11. Mr. Cotman moved to amend Board Motion 2007-10 to include Mike Joyce and a representative from Chester Twp. Police and Fire Departments each to attend. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Financial Items:

2007-12. Mr. Cotman moved to approve and sign Payroll Warrants #PY 51577 through 51650; Voucher Warrants #VW 51651 through 51653 and declare PY 51572 through 51575 voided and skipped warrant #51576 voided due to clerical error. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Fiscal Officer's Note: The last check # used on 12-28-06 was #51571; the beginning # used on 1-3-07 is #51572.

2007-12. Mr. Cotman moved to approve Withholding Voucher #24 dated 1-5-07 payable to Keybank EFTS in the amount of \$11,956.25. Mrs. Caputo seconded. Vote: Unanimous. Motion passed.

Fiscal Officer's Note: The last withholding voucher #23 was issued on 12-22-06 payable to EFT in the amount of \$12,808.95.

Trustees Reports:

Ron Cotman reported on the progress of the demolition of Chester School. Five hundred bricks will be set aside for the Historical Village.

Judy Caputo said a memo was received regarding a problem with the boiler at the Police Department. Chief Purchase will be checking to see if the repair/replacement can be covered under the boiler insurance policy.

Judy Caputo said the reviews are scheduled for the January 17, 2007, meeting agenda which will include the existing goals and any new goals for the Police Department.

Communications:

The Board of Trustees doesn't read or list all communications received since their last meeting during their meetings, except those noted under Trustees Reports or elsewhere in these minutes.

Announcements:

There were no announcements at this meeting.

Minutes:

A digital recording of this meeting is kept at Township Hall and is available on request.

Adjournment:

There being no further business before the Board, Mr. Cotman adjourned the meeting at 5:46 p.m.

Respectfully submitted,

Charles R. Stevens, Chairman

Karen N. M. Austin, CPA
Fiscal Officer

Ronald N. Cotman, Vice-Chairman

Approval Date

Judith Caputo, Trustee

BOT\mlf